

Job Title



{Punchy short one-liner 1} This is the hook, make it impactful!
{Punchy short one-liner 2} usually compensation + best benefit(s)

About {Organisation Name}

The purpose of this section is to introduce your organisation to the market and attract top talent. What service do you provide? What community do you serve? What's your mission statement? Who are your customers/patients/clients etc.

About the Opportunity

Explain if the position is full-time, part-time, casual, or contract.
What is your business location? Insert City/Town, State. Also include Work From Home or Hybrid here, if it is an option.

Write one line that summarises the role and its accountabilities in one sentence.

About You

List qualifications and or experience candidates need to be considered for the position.

Explain the soft skills the ideal candidate would need to succeed in the role, as well as behavioural traits that are necessary to be a cultural fit in your business.

Celebrate your inclusive workplace, and state that you encourage candidates of all backgrounds.

About the Benefits

List your employee benefits package. To learn how to build a benefits package, [read this blog](#), or [give us a call](#).

Call to Action

Give applicants their next step, is there anywhere else they can apply? Add your email if you're happy to receive applications into your personal inbox.



[Get help today!](#)

Call us today if you need help hiring: 1300 901 721



Recruit Shop consultants can help you write top-performing job advertisements that stand out from the crowd and gain interest from top-tier candidates.

Here's a sneak peek into our recruitment process:

1. Market vacancy

We write and market your job vacancy for you, then publish it across all major job boards (including Seek), social media networks, and our database. We market your role multiple times for a whole month.

2. Screen and shortlist

Our service gives you complete transparency. We'll provide you with an update every 3-4 days, screen and review all your applications, and ask your top applicants questions to assess their suitability.

3. Back to you – interview and make your hire

Conduct interviews internally and fill your vacancy with a great new team member. Let Recruit Shop know if you weren't able to make a hire, we will rerun the campaign for another 4 weeks for free, or give you \$1000 back.

There's a lot more we can offer here at Recruit Shop, if you'd like to learn more or kickstart your recruitment campaign today [contact us](#) today.

Check out what our clients have to say!

"Amazing is the word. I would highly recommend Recruit Shop and Samantha. It was a breeze to find a highly suitable candidate for my store."

Amit Wangnoo

"I was using other advertising websites and recruitment agencies for the past 2 years to find the right candidate. But managed to find the perfect candidate in 1-2 weeks after using Recruit Shop. Highly recommend."

Lloyd Frederickson

"Using Recruit Shop was a truly great experience! Their communication from the outset was exceptional. They clearly explained their recruitment process and charges. Their fee was very reasonable and, most importantly, we got some great candidates! I couldn't be happier with Recruit Shop!"

Leigh Edwards

"Lisa from recruit shop was wonderful to work with and kept me well informed throughout the process. It was a pleasant experience, with a good outcome."

Kellie Knapton

